

SMALL DISADVANTAGED AREAS FUND

Application Fund



Closing date for this fund: 1 December 2010

Contact details	Help Notes
<p>Q1 Name of Local Committee: <i>Reigate & Banstead</i></p>	<p>The name of the Local Committee submitting the bid</p>
<p>Q2 Name of recipient organisation: Raven Housing Trust</p>	<p>This is the name of the organisation which will carry out the activities funded or hold the funds on behalf of a partnership</p>
<p>Q3 Contact person: Title: Mr First Name: Laurence Surname: Nasskau Position held in the organisation: North, Neighbourhood Manager Raven Housing trust, 71 Marbles Way, Tadworth, Surrey, KT20 5JP Post code: GU21 6ND Telephone: 01737 272535 Fax: 01737 358724 E-mail: Laurence.Nasskau@ravenht.org.uk</p>	<p>This is the person we will contact if we need information about this application</p>
What are you seeking funding for ?	
<p>Q4 Describe the area where the funding applied for would be spent Funding is being sought to support a community archaeology initiative as part of the Preston Community Archaeology Project (PCAP), established in 2008. The PCAP is based on the Preston Estate, Tadworth. The project being funded by the SDAF grant would be open to all Preston Estate residents, concentrating particularly on residents living on Longfield Crescent, Marbles Way, Preston Lane, Homefield Gardens and Hatch Garden, as these roads surround the site of the potential excavation.</p>	<p>Give details of the neighbourhood or locality which is being targeted by this proposal</p>
<p>Q5 Provide evidence of the local needs which the funding would address</p> <p>Preston ward has been identified (index of deprivation 2007) as the ward with the greatest need in Reigate and Banstead. (BEE LIR 2010). It ranks 25th out of 709 Super Output Areas (SOA) in Surrey (IMD, 2007). A SOA highlights known risk factors that lead to social exclusion in the following areas: income, children, older people, employment, health, disability, living environment, and crime.</p> <p>In summary the LIR for Preston suggests that as an area Preston ward is characterised by higher rates of unemployment, higher numbers of people with poor basic literacy and numeracy skills and lower achievement rates, compared to other parts of the borough. There are several barriers to</p>	<p>Provide data, e.g. Index of Multiple Deprivation, Joint Strategic Needs Assessment, and details of any local consultation which support your application for this area.</p>

learning and gaining qualifications (lack of time, childcare, courses offered and transport to courses), and a low awareness of opportunities. Minority such as travelers and BME groups cultural barriers to overcome

Physical disabilities and learning difficulties not always able to identify and access course and opportunities that would enrich their lives

Preston ward (SOA 005A) does not appear in the top 20 wards on the overall IMD figures, however it ranks 13th (up from 53rd in 2004 in the figures for income deprivation affecting older people and 9th up from 14th in the health & disability domain.

Preston Community Archaeology Project would aim to raise standards and expectations in the following areas:

- Pride in local area (learning about history that liaise underneath estate)
- Learning new skills (archaeological skills; numeracy and literacy embedded into archaeological activities such as writing a report sheets; counting finds, taking levels)
- Working as part of a team
- Health and well-being (active life)
- Inter-generational working
- Opportunities for groups
- Family learning activities (through local schools; holiday activity)
- Peer leadership (PCAP members supervision)

The BEE CLP has highlighted Preston as a key ward for action (LIR 2010) with a drive towards employability as key to improving standards. However a different approach is needed to engage a hard to reach audience, such as 'embedding skills for life in something fun', such as a session on an archaeological dig.

The Preston Community Archaeology Project is expected to attract the interest of the local community, numbering around 2998 residents (2001 census). Although only a percentage may take part on the physical aspects of the dig, there are several others ways for the local community to get involved:

- On-line research
- Weekly group
- Finds processing
- Interpreting results
- Press and web reports

<p>Q6 Describe the project or activities you are seeking funding for</p> <p>Preston Community Archaeology Project: Community Excavation</p> <p>Before any housing was built on the Preston estate, a local archaeologist excavated a fantastic medieval moated site, in the area separated to the north and south by Preston Lane, and East by Marbles Way. The site was never published, and the finds left in boxes in Guildford and Scotland. In 2008 Surrey County Council's Heritage Lottery Funded Community Archaeologist established the Preston Community Archaeology Project (PCAP, see appendix 1) to revisit the archive and make sense of the site.</p> <p>The PCAP consists of a small group of enthusiastic local residents who meet regularly, usually on a weekly basis. Over the past two years the PCAP has made excellent progress, and has completed several phases of work (appendix 2)</p> <p>Although progress has been made on the archive, there are several questions that have arisen which can only be answered by re-visiting the original trenches excavated in 1952-4 (August 2010) with modern archaeological techniques.</p> <p>The proposed Community Excavation would involve the following actions:</p> <ul style="list-style-type: none"> • a summer season of excavation promoting community involvement in and appreciation of the site and of the ways in which historical and archaeological enquiry can promote an understanding of the past. <ul style="list-style-type: none"> • activities both before (eg historical research, conventional, geophysical and other surveys) and after (eg processing and study of finds and records, communicating the results) the excavation • the production of a report, popular leaflet, on-site interpretation board, and finds display • a variety of other activities to tie into and promote the heritage of the site (such as popular art and photographic competitions, oral history project, study days and courses, and development of a website, will also be organised. <p>A Community Excavation has never been undertaken on the Preston Estate before. This project provides the opportunities to experience a new activity, meet new people, work together as part of a team, learn new skills and improve local historical knowledge.</p> <p>In the longer term it is anticipated that the project will provide much improved public interpretation for Preston Estate, both on and off site, and that it will become much more of a focal point for appreciation of the heritage by the local community. The work will also be of considerable value in a wider historical context, not least for an understanding of the development of manor complexes in 12th to 14th centuries, linking and enhancing the knowledge gained in recent years.</p>	<p>Briefly describe the proposed actions and the activities that will be undertaken; explain how the project would offer something new to the area</p>
<p>Q7 What outcomes and outputs will you be aiming to achieve and how do they help SCC achieve its strategic priorities ? Please also say what SCC services are involved and the named contact(s).</p> <p>The principal outcomes of the Community Excavation project tie into SCC's Strategic Priorities:</p> <p>Core Offer – providing a unique opportunity to take part in an archaeological project directly relevant to the history of the Preston Estate and its residents</p> <p>Deciding and delivering locally – the local residents already involved in the PCAP will act as peer mentors, and as project supervisors to help gather local support for the project, and to lend their expertise to about the history of the site and the finds to new project participants. Local residents and project participants will be consulted on how the results should be</p>	<p>An outcome is the direct difference your project will make. The outcomes and quantifiable outputs you specify will form part of our funding agreement with you and progress against these must be detailed in the report which you will be required to submit at the end of the funding period.</p>

<p>displayed.</p> <p>Working together - Opportunities to take part in the dig (e.g. half a day) will provide excellent team-working opportunities across the age spectrum of Preston residents. The Surrey County Archaeological Unit will provide Archaeological expertise. Special sessions will be arranged for groups, such as family learning, surrey youth justice, local schools, and local church groups.</p> <p>Personal responsibility – This project will highlight the significance of the local history of the estate, thereby providing significant opportunities to take pride in the area. One of the aims of the project will be to raise awareness of the site to create a sense of responsibility for the sites preservation for future generations of Preston residents</p> <p>Prevention – A result of the community archaeological project will be to prevent any vandalism on site, or unnecessary destruction of local heritage.</p>	
<p>Q8 How would you involve residents in the project ?</p> <p>The Community Excavation would promote public participation from across the spectrum of Preston residents, offering opportunities to get involved with all aspects of the project. This would include activities such as a day on the dig, washing finds and geophysical survey. One of the most successful ways to do this is through local media (i.e. newspaper article, website), as well as targeting specific groups to participate, such as young people, schools, families, and evening sessions, cub scouts.</p> <p>Use a targeted approach to attract local RHT residents to take part in the project, such as through school, leafleting, RHT notices; and posters in local shops.</p> <p>It may also be possible to organize a number of pre-dig events, such as a talk about the site, or looking at medieval pottery to engage new audiences.</p> <p>It is envisaged that these the PCAP group members who are all local residents, will form a core team, and act as peer instructors/mentors for local activities.</p> <p>Progress reports on the project are already established with ‘Preston Pride, PPAG meetings, and weekly notes are emailed to local councilors via the Community Archaeologist (Surrey County Archaeological Unit)</p>	<p>Describe how you would establish a relationship with residents and voluntary organisations</p>
<p>Q9 The fund is available for one year only; how will any project initiated during this period be sustained in the longer term ?</p> <p>The community dig project will be designed to answer specific researched questions from the archive of the dig. This should ensure that the information gained from the project will result in the final report being published, and ancillary activities taking place.</p> <p>It is hoped that as a direct result of the dig project the current PCAP group which meets weekly will expand with new local interested members, and it would take over the initiation of some of the above activities.</p> <p>Funding from other sources could be sought to help cover the production of further site-related materials, such as a Preston booklet.</p>	<p>Explain how you intend to develop local capacity to sustain the project after the funding ends.</p>

<p>Q10 How will you measure your success in carrying out the activities and achieving the outcomes you have set out above ?</p> <p>We will be able to measure the success of the project by achieving successful outcomes:</p> <ul style="list-style-type: none"> • completing a summer season of excavation • Encouraging local participation (recording simple details such as sex, age, postcode/road name) • Opening up the site for visitors, i.e. through a site open day (numbers of people) • Developing team-working skills, and an understanding of the history of the site • Learning archaeological skills (through public participation on site) • Encouraging continued interest through regular involvement of the PCAP (numbers increase) • answering the research/archive questions • Certificated the mentoring by PCAP members in recognition of their work • the production of a report, popular leaflet, on-site interpretation board, and finds display 	<p>We don't want to create reporting burdens so do keep systems simple, realistic and informative.</p>
<p>Q11 Please set out the project timescale and key project milestones</p> <p>Project activities by quarter (significant activities are highlighted)</p> <p>First Quarter: April-June 2011</p> <ul style="list-style-type: none"> • PCAP archive preparations & setting research questions • Public talk and introductory activities • Project partners • Geophysical surveys • Back-garden digs as training sessions • Community Excavation • Community excavation Open Day <p>Second Quarter: July-September 2011</p> <ul style="list-style-type: none"> • Post excavation finds processing <p>Third Quarter: October-December 2011</p> <ul style="list-style-type: none"> • Results of dig & archive research • Interest course in archaeology • Open Day of results <p>Fourth Quarter: January – March 2012</p> <ul style="list-style-type: none"> • Production of report • Interpretation board • Establishment of local museum display 	<p>We will be requiring a brief quarterly update on progress and these milestones will form the basis of that update</p>

<p>Q12 Who are your key partners and how are you developing a shared approach to the area ?</p> <p>The key project partners are:</p> <ul style="list-style-type: none"> • Preston Community Archaeology Project Group (local residents who will act as mentors for the dig) • Surrey County Archaeological Unit (Community Archaeologist/site staff) • Surrey Archaeological Society (geophysics) • Raven Housing Trust (use of hut; local staff expertise, logistics) <p>Other partners which the PCAP has worked with or would look to work with for the Community excavation project:</p> <p>Epsom Downs School (archaeological sessions) Preston Partnership Advisory Group (meetings) Surrey Community Learning partnerships (Banstead, Epsom, Ewell, & East Surrey) (Meetings) Banstead Local History Group/library SCC Family learning SCC Surrey Youth Justice SCC Adult & Community Learning Surrey Libraries Surrey Museums Consultative Committee Surrey Youth Development WEA Merland Rise Community Church Preston Pride publication</p>	<p>Please list the partner organisations you are working with and the strategic and local objectives you wish to achieve; explain how partners' contributions will represent an integrated solution to the needs of the area.</p>
<p>Q13 Provide details of reports received by the Local Committee which have contributed to an understanding of disadvantage in your borough/district as a whole and in this area in particular.</p> <p>Surrey Community Learning Partnership Local Intelligence Report 2010</p>	<p>Demonstrate that the Committee has developed an understanding of the profile of disadvantage locally and of the opportunities for joint working and leadership.</p>
<p>Q14 What has the Local Committee done in the past to support multi-agency activity to respond to the needs of disadvantaged communities ?</p> <p>The local committee has supported the CtC project, and other community events (e.g. Raven Housing Trust Christmas event).</p>	<p>Describe any projects supported in high-need areas and initiatives which have increased the influence of their residents on local services and opportunities.</p>
<p><i>Financial Questions</i></p>	
<p>Q15 How much are you applying for ?</p> <p>The total amount of money (exclusive of VAT) requested from the SDAF is £26,925.</p> <p>For a breakdown of cost, see table below:</p>	<p>This should be the total amount of money you are requesting from this fund.</p>

Preston Community Archaeology Project			
Cost elements	Amount	Notes	
Community Archaeologist	12000	For 4 months work supporting and organising all aspects of the work, inclusive of all overheads	
Miscellaneous hire and other costs	150	Hire of rooms and other incidental expenses	
Equipment	150	Contribution to wear and tear, minor elements of new, otherwise use existing	
Stationery/Consumables	150	Photo film, bags, boxes, pens etc	
Exhibition printing etc	200	Production of posters, prints etc	
Interpretation board	2000	Provision of vandal proof interpretation board, inclusive of all production costs	
Support from SCAU staff	9625	Based on 35 days at £275 per day, the SCAU standard charge rate	
Surveyor	650	Based on 2 days at £325 per day	
Hire of tool store, loos, Herris fencing	2000	£1500 fo loos etc, £500 for fencing, including erection	
Total	26925		

<p>Q16 How will this funding help the project or initiative ? What are the implications of not receiving the funding you have requested from SCC ? What are the implications of receiving part of the funding you have requested from SCC ? (Please keep answer brief)</p> <p>Receiving the funding will enable excavation to take place, clarifying research questions, so that full report on history of area can be produced.</p> <p>Other sources of funding are being sought for the project. Smaller scale works could be carried out, but the information gleaned would be limited.</p> <p>Part of the funding would mean more critical activities could take place first, whilst further funding is sought.</p>																			
<p>Q17 What resources are available from other partners in the project and how far are these dependent on SCC funding?</p> <p>The PCAP has established links with the Surrey County Archaeological Unit (Surrey County Council) which will provide professional archaeological expertise for the project.</p> <p>It also has good links with Surrey Archaeological Society, who have many experienced local volunteers who could be involved in the project, alongside the geophysical equipment they are happy for the project to use under supervision.</p>																			
<p>Q18 Has the area received financial support from any part of SCC (including Local Committee allocations and funding from the former self-reliance budget) in the last 2 years? If yes, please give brief details.</p> <table border="1"> <thead> <tr> <th>Name of Funding</th> <th>Name of Manager</th> <th>Amount</th> <th>When</th> </tr> </thead> <tbody> <tr> <td>Local Committee</td> <td>Cllr Harrison</td> <td>£500</td> <td>Aug 2008</td> </tr> <tr> <td>Local Committee</td> <td>Cllr Gosling</td> <td>£500-</td> <td>Aug 2008</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Name of Funding	Name of Manager	Amount	When	Local Committee	Cllr Harrison	£500	Aug 2008	Local Committee	Cllr Gosling	£500-	Aug 2008					<p>This information helps SCC to continue to monitor its support to Surrey organisations and promote collaboration between departments.</p>
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**Completing this form does not guarantee success when applying for funding
All successful projects will be required to complete an evaluation form outlining the
outcomes of the project**

**I confirm that to the best of my knowledge the information contained within this
Application Form and the enclosed supporting documentation is accurate.**

Print Name: Laurence Nasskau

Organisations and Status: Neighbourhood
Manager, Raven Housing Trust

Signature:

Date: 29th August 2010

Bids should be submitted electronically to sarah.albert@surreycc.gov.uk

Office Use

Grant Programme title: Local Committees Small Disadvantaged Areas Fund

Date received and who by:

All documents attached:

Appendix 1

Project Background

Between 1952 and 1954 local archaeologist Brian Hope-Taylor led a team of amateurs during the excavations of a medieval moated manor house, chapel, and associated buildings, which once stood on the grassed area by Longfield Drive. Along with evidence for the buildings themselves, many artefacts and even some burials were discovered. One of the finest finds was a bronze chalice, which fitted in with the historical records for the site, which suggests that priests lived here. This may also be how Preston got its name – 'Priest – to(w)n'.

The results of the excavations in Preston have never been fully published, and for many years the finds have been in storage in Guildford, and Brian Hope-Taylor's records in storage in Scotland! As part of a three-year [Community Archaeology Project](#), the county archaeological unit, [Heritage Enterprise](#), succeeded in getting Heritage Lottery Funding to run a local Community Archaeology project in Preston to find out more about this magnificent site.

Following a Community Archaeology Open Day held at Tattenham Community Centre, on Merland Rise in March 2008, the Preston Community Archaeology Project (PCAP) was set up to work on the archive from the 1952 excavation of a Medieval manor house in Preston. The results of the excavation have never been fully published to the public, so the aim of the PCAP is to prepare the archive so it can be, and leave a lasting legacy about the site in the local area.

Established in November 2008, the PCAP consists of a small group of enthusiastic local residents who continue to meet regularly, usually on a weekly basis. Over the past two years the PCAP has made excellent progress, and has completed several phases of work:

- Phase 1: Re-bagging, labelling and cataloguing all the finds from the dig
- Phase 2: Sorting the finds into type and site areas
- Phase 3: Sorting the paper archive (plans, records, photos) into site areas
- Phase 4: Marking the pottery sherds with individual numbers so that they can be studied and dated
- Phase 5: Counting, weighing and sorting all tile and brick from the dig
- Phase 6: Cross-referencing all the finds, photos and plans against the overall site plan, to try to work out where everything is (task ongoing at present).

Although progress has been made on the archive, there are several questions that have arisen which can only be answered by re-visiting the original trenches excavated in 1952-4 (August 2010) with modern archaeological techniques.